



## How to host or run a Junior Active Leader Course

You can apply to host a Junior Active Leader Course by e-mailing [penny@activeleaders.co.uk](mailto:penny@activeleaders.co.uk). Please indicate the year group(s), number of pupils and ideal time-frame and we will send you a booking form to complete.

### Costs

Each pupil requires a registration pack which contains a course manual, games booklet, t-shirt, course certificate and pin badge. This pack costs £35 pp (\*)

An administration charge of £300 (\*) is made per course of up to 30 pupils, which includes processing all certificates, orders, advising on course delivery and timetabling.

The cost of trainer(s) to deliver the course is additional, based on the agreed delivery format and number of trainers required. Alternatively, we can provide training to accredit in-house trainers to deliver the course (please see Trainer Accreditation Course).

### Delivery

Courses (which are approximately 20 hours long) can be run during curriculum time, as an enrichment programme, holiday club or linked to other personal development opportunities.

For pupils who have additional needs we recommend a smaller group size and appropriate individual support.

Minimal facilities, equipment, support are required as follows:

- 1 classroom with chairs, tables, whiteboard and lap-top hook up
- Access to indoor activity space of sufficient size to run practical sessions (eg school hall) and outdoor space weather permitting
- 1 teaching assistant or additional supervising adult present throughout if an external trainer is provided.
- Provision of 2 groups of 30 pupils (eg years 2-4) one for each practical activity session
- Equipment (usual PE store equipment):
  - 20 X hoops
  - 50 x bibs
  - 4 X stacks of small cones/markers (at least 100 in total.)
  - Bucket of tennis balls including 2 balls of a different colour
  - Bag of footballs or netballs
  - Floor markers/spots
  - 50 x bean bags if available
  - Sponge balls or soft dodgeballs (as many as available)
- Single point of co-ordination for registers, timetabling, pupil data, behaviour management and policies

### How to pay for a course

Options include using School Sports Premium Funding (for which this is an approved programme), asking for a pupil contribution (eg for the registration packs), applying to the Opening School Facility Fund (OSF). Please note that prices are valid as at December 2023 and may be subject to increase. Costs exclude VAT and shipping.